

Board of Trustees
Village of Baxter Estates
2 Harbor Road, Port Washington, New York
December 5, 2005

Present: Mayor John Maher
Trustee Douglas Baldwin
Trustee Charles Comer
Trustee Vivian Schneck
Trustee Ray Keenan
Village Clerk Yvonne Whitcomb
Attorney Christopher Prior

Also present: Treasurer Laurence Tuck, Matthew Tedone, Leslie Reid, John Weaver, Marilyn Sacrestano, James Sacrestano, Kevin Wu, Sabrina Wu, Lynne Rengepis, Perry Rengepis, Anthony Demelas, Janet Demelas, Nina Aveno, Lance Wagner, Susan Athanasian, Ed Athanasian, Mauren Going, Michelle Maroney, Bob Detor, Sally Detor, William Haagenson, Drew Haagenson, Gregory White, Marian Cherubino, Officer M. Lewis

1. Presentation to Bill Haagenson

Mayor Maher presented William Haagenson with a Certificate from the New York Conference of Mayors recognizing his 25 years of dedicated service to the Village of Baxter Estates. The Mayor thanked Bill on behalf of the Board and residents.

2. Clerk

A. Minutes

On the motion of Trustee Keenan, seconded by Trustee Schneck, it was unanimously RESOLVED that the reading of the minutes of the November 7, 2005 meeting of the Board of Trustees be waived and that they be and hereby are approved as presented by Clerk Whitcomb.

3. Treasurer

A. General Fund-Claims

On the motion of Trustee Keenan, seconded by Trustee Comer, it was unanimously RESOLVED that the abstract of Audited Vouchers dated December 5, 2005, for the General Fund, totaling \$42,021.81 be and hereby is approved as prepared by Treasurer Tuck.

4. Old Business

A. Mayor Maher

Treasurer Laurence Tuck spoke on the pros and cons of being self assessing. A decision must be made before December 31, 2005.

B. Fee Schedule

Changes to the fee schedule were presented by Trustee Baldwin. Building permits will be valid for one year instead of nine months. The value of the street opening permit surety bond is set at \$5,000.00. The building permit fee for non structural replacement of windows is set at \$25.00 for an unlimited number of windows during one project. The legalization of work performed without a building permit must conform to current code.

On the motion of Trustee Baldwin, seconded by Trustee Keenan, it was unanimously RESOLVED that the Village accept the above changes in the fee schedule.

C. Parking Pads

The discussion on parking pads was tabled.

D. MTS-Jim Kelly- proposal to support Web Site \$50.00 a month.
-proposal to link office computers \$250.00.

Clerk Whitcomb will request an engagement letter from Jim Kelly.

E. Trustee Keenan- Office Rental

The Board read a letter from Ben Melamed of Manzel Development, offering the Village office space at 11 Shore Road. The Board will look at it.

The Board read a letter from Arthur Dunn of Ressa Management offering the Village office space at 191 Main Street. Trustee Keenan reported that he had viewed the space and did not find it compatible with Village needs.

Emergency Management Update(10-19-05)

Trustee Keenan reported that he had attended the October Emergency Management meeting and recommended that the Village of Baxter Estates establish an emergency plan as soon as possible to be coordinated with other local villages.

Intermunicipal Agreement Update

Trustee Keenan recommended renewing the present Intermunicipal Agreement.

5. New Business

A. Storm Water Runoff Report

The report was postponed until the January meeting.

B. Snow Removal Contract

The Board accepted the snow removal bid from Dejana Industries for 2006 at \$108 per hour but will negotiate with them regarding their pricing.

On the motion of Trustee Comer, seconded by Trustee Keenan, it was unanimously RESOLVED that the Village enter into agreement with DeJana Industries.

C. Tree proposal

The Board reviewed two estimates for the removal of two trees near the Port Washington Library.

Dan Olsen Tree Service	\$ 950.00
Frank Heferin Tree Service	\$1,100.00

D. Board of Zoning Appeals Appointment

On the motion of Trustee Comer, seconded by Trustee Baldwin, it was unanimously RESOLVED that Gary Hirshfield be appointed to the Board of Zoning Appeals left vacant by Frank Marcigliano to fulfill the term which expires April 2007.

6. Public Works

A. Central Drive

Officer M. Lewis of the Port Washington Police District offered some traffic calming suggestions based on studies of traffic on Central Drive. He stated that the speed limit could be lowered to 25mph from the present 30mph. A radar detector could be reinstalled. The white lines should be repainted. Speed bumps could be installed at stop signs and fines could be increased on traffic tickets. A “No left turn” sign could be placed on Shore Road and Central Drive or a traffic light.

B. Nina Aveeno

Nina Aveeno, on behalf of the owner of 52 Sandy Hollow Road, requested information on the possible subdivision of her property, which would create two non conforming lots and require review by both the Planning Board and Board of Zoning Appeals.

C. Sally Eisenman-Detor

Sally Eisenman- Detor informed the Board that her pool permit has been issued but construction cannot proceed without the removal of a tree. The Board will view the future site of the pool and decide whether to grant permission for the removal of the tree. The Board will require that the neighbors be informed and will consider the neighbors’ opinions in its final decision.

7. Tree Report

Brigitte Mueller was issued a permit to remove a dangerous tree.

Sally Eisenman- Detor requested a permit to remove a tree in order to construct a swimming pool.

8. Executive Session

The Board went into Executive Session at 11:15PM

There being no further business before the Board, on motion of Mayor Maher, seconded by Trustee Keenan, it was RESOLVED that the meeting be and hereby is adjourned at 11:45PM.

